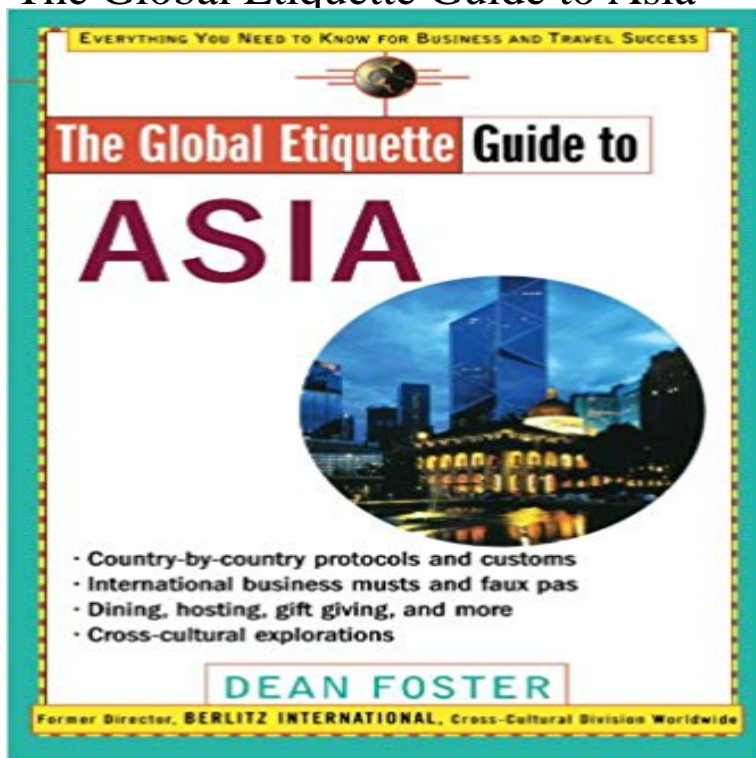


## The Global Etiquette Guide to Asia



Everything You Need to Know for Business and Travel Success The Global Etiquette Guide to Asia \* Country to country protocols and customs \* International business musts and faux pas \* Dining, hosting, gift giving, and more \* Cross-cultural exploration The Global Etiquette Series Did you know: \* In Indonesia, you should always present your business card with both hands? \* You might offend your Japanese hosts by refilling your own teacup at dinner or forgetting to refill theirs? In today's high-stakes, highly charged international business world, you simply can't afford a misunderstood gesture, an ill-placed word, or a misinformed judgment. The Global Etiquette Guide to Asia shows both business and leisure travelers how to understand, appreciate, and manage as well as maximize the benefits of the myriad cultural differences that can exist between you and your Asian business hosts. This fact-filled cultural guidebook provides detailed advice on: Dining Drinking Speaking Eye contact Hailing a taxi Dress Negotiating Gift giving Conducting a meeting Tipping Holidays Dealing with authorities Just as customs vary greatly between Asia and the West, so do they vary among the diverse nations of Asia. What is proper and expected in Malaysia, for example, may be a deal-breaker in India. The Global Etiquette Guide to Asia will familiarize you with the customs, habits, tastes, and mores of every key Asian nation over forty in all and help you guarantee the mutual respect and acceptance that are vital for keeping every international business relationship agreeable, effective, and successful. Wiley's Global Etiquette Series provides the practical information you need to travel and conduct business in foreign countries and cultures. Each easy-to-navigate reference book is filled with helpful hints, do's and don'ts, and other rules of the road

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